

Dear Patient,

Please fill out the Health History Form to the best of your ability and bring it in with you to your scheduled appointment. This initial appointment will last 1.5-2 hours. Directions can be found on the website, www.stoneacupuncture.com, under Office Information. Please call if you have any additional questions.

We look forward to seeing you,

Kate Stone, Lic.Ac.

Clinic Policies and Procedures

- All payments are required at time of visit.
- Payment are accepted by cash or personal check
- Make checks payable to: Kate Stone or Stone Acupuncture
- Your appointment time is reserved specifically for you. In the event of a missed appointment or an appointment cancelled with less than 24 hours notice you may be charged a fee.
 1. All no-show appointments will be charged a full appointment fee of \$70
 2. Cancellations within 24 hours for a non-emergency situation will result in a \$40 cancellation fee. *Exception for first time cancel (ie: 1 free pass)
- Late patients will be charged the full fee for the treatment session.
- We reserve the right to dismiss patients for inappropriate conduct, non-or late payment of fees, medical reasons, safety concerns and other as determined by this office.

BY SIGNING BELOW, I AGREE TO THE POLICIES AND PROCEDURES OUTLINED ABOVE

Name: _____ Date: _____